

## MANNINGTREE TOWN COUNCIL

Unapproved

### Minutes of the Town Council meeting held in the Community Room Thursday 20th March 2008

**121/07 Present:** Cllr. L. Lay-Flurrie  
Cllr. P. Hughes-Stanton  
Cllr. R. Streames  
Cllr. M. Dew  
Cllr. A. Hoskyns  
Cllr. E. Edwards

**In attendance:** Ms. F. Leate - Manningtree and Harwich Standard  
PCSO D. Cuthbert (to end item 125/07)  
Ms. R. Kenneison - Clerk

**122/07 Apologies for absence** Cllr. Bettle.

**123/06 Minutes of the previous meetings** The minutes of the meeting of 21<sup>st</sup> February were approved and signed. Proposed Cllr. Hoskyns, seconded Cllr. Dew.

**124/07 Declaration of interests** There were no changes to the Declaration of Interests.

**125/07 Open session** (brought forward to enable PCSO Cuthbert to return to duty). PCSO Cuthbert stated that there had been a few incidents, including an assault and some criminal damage, but in general it had been a quiet month. He then left.

#### **126/07 Matters arising from the minutes**

**101/05 Site for youth shelter** Cllr Dew said he would take up this matter and asked the Clerk to forward him relevant correspondence from the Co-op. **Action: Cllr. Dew, Clerk**

**103/05a) Conservation Area** Cllr. Dew said it would cost approximately £6,000 to set up a management plan for the conservation area; this would be professionally done, would become supplementary planning documentation and would be as good as having a town plan. TDC would pay half of the total and the remainder would be split between Manningtree and Mistley. The Clerk said she would ask if the RCCE town plan grant could be used for this purpose, and was asked to discuss the matter with the Mistley Clerk. Cllr Streames expressed reservations; he wondered what difference it would make if planning rules were not enforced, for example as in the case of 33, South St. **Action: Clerk**

**117/05a) Disabled parking bay.** This has been completed. **Item discharged**

**126/05 Guide book** The issue of the choice of designer for the guide book was further discussed. The Councillors restated their original decision, which was that they preferred Kath Lees's work and as her quote included writing up the text, they felt that their representative on the committee should put her forward as the preferred choice. This had not been minuted originally as it was felt that it would have put undue pressure on Mistley and Lawford PCs to select her when they should be able to make a free choice. Cllr. Dew recommended that the three representatives should meet and choose a chairman and proceed from there and the Councillors agreed to this. **Action: Cllr. Edwards, Clerk**

**17/07 Memorial to Cllr. Scott** **Item discharged**

**24/07 Improvements to bus shelter** The new end panel has been installed, but the bus timetable has been left loose. Clerk to contact ClearChannel about this. **Action: Clerk**

**84/07 Invitation to the Cabinet of TDC** The Clerk said she would put up a poster to advertise this. It will be on April 9<sup>th</sup> at 12 Noon in the Methodist Church Hall. **Action: Clerk**

**100/07 Riverside lease** Clerk to remind Lawford PC about this. **Action: Clerk**

**117/07 Untidy area by the Post Office** It was decided to ask for TDC's suggestions, as their waste disposal teams have to remove rubbish from this corner. **Action: Clerk**

**118/07 Foundry Court Day Centre** Cllr Dew said that the Day Centre will now remain open for two days a week. A working group is being set up, which is likely to involve a county councillor, Colne Housing, the three parishes and the Friends of Foundry Court. Cllr Dew said he was willing to continue to do what he could to resolve this problem. **Action: Cllr. Dew**

## **127/07 Reports from Representatives on Committees**

**a)** Cllr. Dew reported from TDC, which has proposed setting up a regeneration company to act under TDC's auspices, which would enable it to act more flexibly. The aim is to get local councils involved and to draw matched funding and available government money into the area to support local projects.

**b)** Cllrs. Lay-Flurrie and Edwards reported from planning. Objections to **08/00267/FUL** (proposed oriel window in Alma Square) were further overlooking of neighbouring gardens and reduction in access to gutters for maintenance.

had resulted in objections, as there were concerns that the window would further reduce privacy in neighbouring gardens, and block access to gutters for maintenance. There were no objections to **08/00388/TCA** (to remove trees).

**c)** Cllr. Lay-Flurrie added that she had been to the Mayoress of Harwich's charity event, and also to a Hutchison Ports meeting.

**128/07 To appoint a trustee to the Welcome Home and Memorial Fund** Cllr. Hughes-Stanton proposed that Cllr. Lay-Flurrie should continue in this role; Cllr. Hoskyns seconded this. Carried.

**129/07 To appoint to representatives to meet with members of Mistley PC to discuss the situation at Allen's Quay** Cllr Bettle had volunteered for this, and Cllr. Lay-Flurrie said she too would like to be involved. Carried unanimously.

**130/07 To consider 137 grants** After discussion £300 was proposed by Cllr. Lay Flurrie for the local branch of the CAB and £50 to Tendring Local History Recorders. Seconded Cllr. Hoskyns.

### **131/07 To approve payment of the following cheques**

Rose Builders (skatepark)	£681.50
Mr. D. Hitchcock (repairs)	£57.96
Clerk's salary and expenses	£704.54
Citizen's Advice Bureau	£300.00
Tendring Local History Recorders	£50.00

Proposed Cllr. Hughes-Stanton, seconded Cllr. Hoskyns and carried.

### **132/07 Correspondence For reply and attention**

**a)** A late email had come in from Stour Community First, saying they would like to do a litter pick-up along the sea wall behind the Co-op; this was warmly welcomed.

**c)** The Clerk said the following post had been added: Foundry Court letter; TDALC agenda and minutes; TDC summons and agenda; bus passenger news; Suffolk Coasts and Heaths; Standards Board for England; East Essex Area Forum; CPRE and the Older People's Forum.

## MANNINGTREE TOWN COUNCIL

### CLERK'S REPORT TO THE MEETING OF 20<sup>th</sup> March 2008

Report prepared 13<sup>th</sup> March

**39/03 Condition of building at 33 South Street** The Buildings Preservation Trust has almost completed their feasibility study of the building, which has suffered further in recent winds.

**101/05 Possible site for youth shelter** The Co-op appears reluctant to place a youth shelter anywhere on their car park.

**103/05a) Conservation Area** Cllr. Dew to report

**117/05b) Highways matters** Nothing further to report, though Councillors are made aware that the station bridge is to be closed for three weeks from 24<sup>th</sup> March.

**126/05 Guide book** The first meeting between the three representatives and the designer has taken place.

**24/06 Replacement street light** The light has been painted, but the old one has still not been taken away.

**78/06 Town Plan** Nothing further to report.

**82/06 Public access at Mistley Quay** I have written to object to HSE's informing TW Logistics that they have the choice of fencing off the quayside, or complying with the Dock Regulations, and contacted all interested parties. See also Agenda item.

**119/06 Proposed Tesco Store** Nothing further to report.

**17/07 Memorial to Cllr. Scott** The plaque is in place.

**Item for discharge**

**24/07 Improvements to bus shelter** Nothing further to report.

**37/07 Plastic bags** Nothing further to report.

**83/07 Weight restriction** I am awaiting a date for a site meeting from ECC, and also to hear from the police.

**84/07 Invitation to the Cabinet of TDC** The meeting is on 9<sup>th</sup> April.

**100/07a) Riverside Lease** Nothing further to report.

**117/07 Area by the Post Office** Councillors to report.

**118/07 Foundry Court Day Centre** A meeting was held on 6<sup>th</sup> March at Foundry Court with representatives from ECC. **Councillors present to report**