

MANNINGTREE TOWN COUNCIL

Unapproved

**Minutes of the Town Council meeting held in the Community Room
Thursday 20th November 2008**

72/08 Present: Cllr. L. Lay-Flurrie Cllr. P. Hughes-Stanton
Cllr. R. Streames Cllr. V. Bettle
Cllr. A. Hoskyns
In attendance: Cllr. C. Guglielmi (from item 76/08b)
Ms. F. Leate (Harwich & Manningtree Standard)
P.C.S.O. D. Cuthbert Ms. R. Kenneison – Clerk

73/08 Apologies for absence Cllr. E. Edwards, Cllr. M. Dew.

74/08 Minutes of the previous meetings The minutes of the meeting of 16th October were approved and signed. Proposed Cllr. Lay-Flurrie, seconded Cllr. Hoskyns.

75/08 Declaration of interests Nothing to report.

76/08 Open session

As PCSO Cuthbert was anxious to return to work, the open session preceded Matters Arising.

a) He said there had been an increase in reported crimes in the past month compared to the same period last year (from two to four), but that three of these were highly likely to be detected. He added that he and PCSO Howe would continue the late evening patrols on Friday and Saturday evenings to keep a lid on the nuisance youth issues. PCSO Cuthbert then left,

b) Pastor Gaius Phillingham of Trinity Free Church spoke to the Council about the proposed youth drop-in centre. He said he had eleven years experience in full-time youth work. The aim of the centre would not be gather large groups together, but have a few of them there at a time, so as to be able to chat to them and perhaps point them at various clubs and so forth that they might like to join. All volunteers would be properly trained and prepared. He did not foresee the centre, which would begin by opening two nights a week until 10p.m. being a quick fix. Cllr. Streames said he had spoken to residents in Compass Court who were very opposed to the location. District Cllr. Guglielmi echoed these concerns.

77/08 Matters arising from the minutes

39/03 33 South Street The Clerk said that the Society for the Protection of Ancient Buildings had been in touch and that she was following up their offer of help.

82/06 Public access at Mistletoe Quay Cllr. Guglielmi asked for the Mayor's permission to speak and said that David Lines at TDC was endeavouring to set up meeting between all interested parties.

100/07a) Riverside lease The Clerk said that the Environment Agency had answered her queries on land ownership and that she was forwarding these to Lawford PC.

44/08 Cigarette butt disposal unit

Item discharged

66/08 Access Survey The Clerk said that a site visit was being arranged with Highways.

78/08 Reports from Representatives on Committees

a) Cllr. Hughes-Stanton reported that the Stour Valley Market Towns Partnership had held its AGM on 6th November.

b) Two sets of plans had come in (**08/01444/TCA:** to fell poplar tree at the Skinners' Arms; and

08/01498FUL and 08/01499/LBC: works to roof at Northlight, which seemed already to be underway.) the Clerk was asked to contact TDC to comment that the credibility of the planning system was reduced if retrospective plans kept being put in and then granted.

79/08 To agree meeting dates for 2009 The Clerk had circulated a list (third Thursday of the month). Proposed Cllr. Lay-Flurrie, seconded Cllr. Bettle. To be advertised. **Action: Clerk**

80/08 To approve payment of the following cheques

Royal British Legion (wreath)	£30.00
A.R. Fabb Bros (bar clip)	£26.00
BT (Community Room phone)	£83.91
Status Office Services	£25.13

The Clerk added that a number of other cheques had come in since the Agenda was written and requested they be moved for urgent payment:

Sparling, Benham and Brough	£699.13 (legal fees towards lease of Riverside Walk)
Environmental Design (mowing)	£148.05
Society of Local Council Clerks	£72.00

Proposed Cllr. Streames, seconded Cllr. Hoskyns.

81/08 Correspondence

For reply and attention a) A letter had just been received from a Mr. Malcolm Hay to request that his uncle, a Manningtree resident who died in the Merchant Navy during World War II, be added to the war memorial. This met with great sympathy from the Councillors, and the Clerk was asked to investigate the cost. Cllr. Streames offered to contact the gentleman to see if the uncle was on the Merchant Navy memorial on Tower Hill **Action: Cllr. Streams and Clerk**

b) The Clerk said that she had an email exchange over a car that repeatedly parked in the new disabled bay on Brook Street without a disabled disc. She said this was enclosed in the wallet.

c) Mistley and Manningtree PCC had written to ask for a grant towards the upkeep of the churchyard. Cllr. Hoskyns proposed £200 per budget, seconded Cllr. Lay-Flurrie. Cheque signed.

d) Cllr. Streames said that the 10a.m. bus was regularly so full that people could not get on it and that a letter to the bus company was perhaps in order. **Action: Clerk**

e) The Clerk was also to contact the Co-op to enquire about the maintenance schedule for the new plantings in the car park. **Action: Clerk**

f) The following post had been added to the wallet since the agenda was written: TDC forward plan, Manningtree and District Neighbourhood Action Panel; Bus Passenger News; Essex Oyster; TCVS (grants).

Signed..... **Dated**.....

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CLERK'S REPORT TO THE MEETING OF 20th November

Report prepared 13th November

39/03 Condition of building at 33 South Street Nothing further to report.

103/05a) Conservation Area Nothing further to report.

126/05 Guide book I have been collecting contact phone number for local clubs etc.

82/06 Public access at Mistle Quay nothing further to report.

119/06 Proposed Tesco Store It has been noted that Rose Builders appear to have completely vacated the site.

83/07 Weight restriction Nothing further to report.

100/07a) Riverside Lease I am expecting to hear from the Environment Agency, who are due to send someone to look at the site.

118/07 Foundry Court Day Centre Councillors to report.

20/08 Assorted highways and lighting issues An email has been received regarding the parking bay.

44/08 Cost of emptying cigarette butt unit

Item for discharge

55/08 Youth Drop-in Centre Nothing further to report.

66/08 Access Survey I have written to highways to request this, but have yet to hear back.

67/08 Condition of old stable in Stour Street I will shortly write to Barclays Bank regarding this